



Employee of the Quarter Nomination Form

The William Newton Hospital Employee of the Quarter award is designed to quarterly recognize an outstanding WNH employee. Full time and regular part time employees of WNH with at least one year of service may be nominated. Please use the criteria shown below in providing information about your candidate:

1. Upholds and contributes to the efforts of the hospital in providing the best possible hospital care or service to all customer groups in an impartial manner.
2. Displays a cooperative and supportive attitude.
3. Enthusiastically works in stimulating morale and harmony among co-workers.
4. Willingly gives of their time both on and off duty for the betterment of the hospital.
5. Continues to add to their effectiveness within the organization.
6. Promotes goodwill and understanding for the hospital through community involvement.
7. Respected at all levels.
8. Demonstrates a high level of compliance with the hospital's "Standards of Performance".

Please use the backside of this form to identify the reasons your candidate should be an Employee of the Quarter award winner based on the above criteria. Nomination forms should be turned into Human Resources by the last day of the last month in the current quarter. The winner of each quarter will be announced within the first month of the next quarter.

(over)

